

FTP INSTRUCTIONS

FTP Instructions WINDOWS

Via FTP client software:

1. Open your favorite FTP client software such as WS-FTP or Filezilla
2. Enter the following into the appropriate spaces:
Host Name: production.westchestermagazine.com
Username: [mediaads](#)
Password: [m2ads](#)
3. Transfer files to the directory corresponding to the appropriate magazine

FTP Instructions MACINTOSH

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Please contact us once you have placed material on our FTP site.
Phone: 845.463.0542 x110 or e-mail: production@hvmag.com
We also require a hard copy proof be faxed to us at 845.463.1544.

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